

**MINUTES OF THE 762nd BOARD
MEETING BOARD OF TRUSTEES
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT**

TIME: 3:00 p.m., Thursday, January 19, 2023

PLACE: Northwest Mosquito and Vector Control District
1966 Compton Avenue
Corona, CA 92881

Zoom Teleconference: Meeting ID: 389 155 8737

TRUSTEES PRESENT:

Gary Bradley, Ph.D.	Riverside	President
Brian Tisdale	Lake Elsinore	Vice President
Clint Lorimore	Eastvale	Secretary
Katherine Aleman	Norco	Trustee
Nancy Jimenez-Hernandez	Corona	Trustee
Guillermo Silva	Jurupa Valley	Trustee
Steven Su, Ph.D.	Riverside County	Trustee
Dale Welty	Canyon Lake	Trustee

TRUSTEES ABSENT: None

STAFF PRESENT:

Mark Breidenbaugh, Ph.D.	District Manager
Angela Caranci, Ph.D.	Assistant Manager/Vector Ecologist
Nikia Smith	Field Supervisor
Eric Ballejos	Public Information & Tech. Officer
Jeff Hopkins	Clerk of the Board/HR Generalist

OTHERS PRESENT: Jonathan Abadesco Fedak & Brown

I. CALL TO ORDER:

President Bradley called the meeting to order at 3:01 p.m.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Welty.

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III. ROLL CALL AND INTRODUCTIONS:

At the time of the roll call Trustees Aleman, Bradley, Jimenez-Hernandez, Su, Tisdale, Welty, as well as District Manager, Field Supervisor, Public Information and Technology Officer, and Clerk of the Board/HR Generalist were present in the boardroom. Trustee's Lorimore and Silva were present via Zoom Teleconference. Trustee Silva dropped off the zoom call after voting for VIII.A.

IV. RENEWAL OF AB 361 HAS BEEN MORE THAN 30 DAYS:

Motion by Trustee Jimenez-Hernandez to approve Renewal of AB 361, second by Trustee Aleman. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

V. PUBLIC COMMENTS OR QUESTIONS:

No public comments or questions.

VI. CONSENT CALENDAR:

Motion by Trustee Bradley to approve all items on Consent Calendar; second by Trustee Welty. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

VII. PRESENTATION:

None.

VIII. ITEMS FOR ACTION:

A. Recommendation for Election and Installation of Officers.

This item was moved in front of the consent calendar to be the first order of business after the approval of AB361.

Discussion from Trustee Tisdale on electing Board officers in December in order for the changes to take effect at the beginning of the meeting in January. Assistant Manager/Vector Ecologist stated that our item for action coincides with the bylaws with the election being held in the month of January. The bylaws would have to be changed in order to change the election time/month. It's the District Manager's recommendation that the Board approve the following slate of officers for 2023:

Brian Tisdale	President
Clint Lorimore	Vice-President
Dale Welty	Secretary

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Motion by Trustee Jimenez-Hernandez to approve election and installation of officers; second by Trustee Su. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

B. Recommendation to review and approve the audited financial report for fiscal year ending June 30, 2022.

Jonathan Abadesco from Fedak & Brown presented the audited financial report for fiscal year ending June 30, 2022. He provided the financial highlights which included the net position, revenues, expenses, pension credit adjustment, CalPERS actuarial pool, and congratulated the District for a great job. Northwest received a financially unqualified audit opinion from Fedak & Brown.

Motion by Trustee Bradley to approve election and installation of officers; second by Trustee Jimenez-Hernandez. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

C. Recommendation to approve amendments/changes to the Personnel Policies and Procedures Manual.

District Manager stated the District reviews and amends its Personnel Policies and Procedures Manual (PPPM) to make it consistent with applicable law and practices of the District. Updates to the Manual include new labor laws (AB 1949), reclassifications of positions and modernizing position names, additional laboratory position, requested changes by Ad Hoc Finance Committee (including updated credit card authorization policy), and jury duty leave of ten days for most staff. District Manager stated that the amendments, changes, and updates to the PPPM have been reviewed by District Counsel. Trustee Su stated he was in favor of position name changes.

Motion by Trustee Su to approve; second by Trustee Jimenez-Hernandez. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

D. Out-of-cycle request for Manager travel.

District Manager stated he was invited by Clarke Mosquito Control Products to take part in a customer backed strategy session. He further stated, the purpose of

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this think tank and strategy meeting, is to involve stakeholders and end-product users to help shape the future of product development to match the needs of the industry. The process is innovative and potentially worth learning and using at our agency. Board approval is required because it was not included in FY budget planning. Trustee Welty wanted to know if they would share the cost in lodging and/or meals. Trustee Su communicated the value in this session as we can't operate as a District being isolated and new tools are difficult to come by.

Motion by Trustee Lorimore to approve out-of-cycle request for Manager travel, second by Trustee Jimenez-Hernandez. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

IX. Reports:

1. Trustees: Trustee Aleman expressed interest in receiving the board packets earlier to be able to complete an effective review. District Manager stated our process and timeline coincides with the Brown Act. District Manager agreed to initiate sending the Board Package the Friday before the board meeting. Trustee Jimenez-Hernandez and Trustee Aleman thanked the District Manager for the presentation on "Why do mosquitoes like me" and information on why some residents get bitten versus others. Trustees also shared that they have shared this information with residents.
2. District Manager: None.
3. Staff: Human Resources Generalist/Board Clerk presented Classification and Compensation Study, analyzed Vector Control Technician I/Vector Control Technician II, analyzed/surveyed surrounding vector agencies, conveyed data and statistics regarding salary information in relation to the District.

X. Informational:

1. Board Clerk provided a reminder and information for Trustees needing to complete AB1234 (Ethics) and AB 1343/1825 Harassment Training. Board Clerk will follow up with Trustees individually to provide more information regarding the timeline to complete the training.
2. Board Clerk provided information/timeline to Trustees on upcoming FPPC: Statement of Economic Interest (Form 700). Board Clerk will follow up with Trustees and provide any necessary assistance to have forms completed by March 31, 2023.
3. Assistant Manager/Vector Ecologist provided information on the following article: Public Health Conducting Dengue Surveillance in One Neighborhood.

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Maricopa County Civic Alerts, November 2022.

XI. Other Business:

1. Salary information and seasonal hiring information requested as future agenda items.

XII. Adjournment:

Meeting adjourned at 4:20 p.m.

Next regular meeting: 3:00 p.m., Thursday, February 16, 2023, at 1966 Compton Avenue, Corona, CA 92881.

I certify that the above minutes substantially reflect the action taken by the Board of Trustees at its meeting held on January 19, 2023.

BREIDENBAUGH.MAR Digitally signed by
K.S.1236024551 BREIDENBAUGH.MARK.S.1236024551
Date: 2023.02.17 12:16:48 -08'00'


Mark Breidenbaugh, Ph.D., District Manager

Approved as written and/or corrected by the Board of Trustees at its meeting held on January 19, 2023.

ATTEST:



Brian Tisdale, President



Dale Welty, Secretary