

**MINUTES OF THE 755th BOARD MEETING
BOARD OF TRUSTEES
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT**

TIME: 3:00pm, Thursday, June 16, 2022

PLACE: Northwest Mosquito and Vector Control District
1966 Compton Avenue
Corona, CA 92881

Zoom Teleconference: Meeting ID: 389 155 8737

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| TRUSTEES PRESENT: | Gary Bradley, Ph.D. | Riverside | President |
| | Brian Tisdale | Lake Elsinore | Vice President |
| | Clint Lorimore | Eastvale | Secretary |
| | Katherine Aleman | Norco | Trustee |
| | Nancy Jimenez-Hernandez | Corona | Trustee |
| | Guillermo Silva | Jurupa Valley | Trustee |
| | Steven Su, Ph.D. | Riverside County | Trustee |
| | Dale Welty | Canyon Lake | Trustee |

TRUSTEES ABSENT: None

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| STAFF PRESENT: | Mark Breidenbaugh, Ph.D. | District Manager |
| | Angela Caranci, Ph.D. | Assistant Manager/Vector Ecologist |
| | Nikia Smith | Field Supervisor |
| | Eric Ballejos | Public Information & Tech. Officer |

OTHERS PRESENT: Ms. Susan Barnes, SCI Consulting Group

I. CALL TO ORDER:

Vice President Tisdale called the meeting to order at 3:00pm.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Aleman

III. ROLL CALL AND INTRODUCTIONS:

At the time of the roll call Trustees Aleman, Jimenez-Hernandez, and Tisdale, and Welty as well as District Manager, Assistant Manager, Field Supervisor, Public Information and Technology Officer, and Temporary Staff were present in the board room. Trustee's Aleman, Bradley, Lorimore, Silva, and Su were present via Zoom Teleconference.

IV. PUBLIC COMMENTS OR QUESTIONS:

Trustee Silva asking on behalf of resident "What is our agency doing to combat *Aedes* mosquitoes in Jurupa Valley. District Manager stated that a large proportion of District resources are dedicated to *Aedes* response and control. However, it is complicated by *Aedes* ecology and behavior. Residents should call or use the website to schedule an inspection.

V. CONSENT CALENDAR:

District Manager highlighted the updates to the agenda that occurred after the agenda had been published, these were read by Vice President Tisdale. Motion by Trustee Su to approve the Consent Calendar; second by Trustee Welty. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

VI. PRESENTATION:

None.

VII. ITEMS FOR ACTION:

A. Public Hearing to approve Engineer's Report for providing vector control services to *ad valorem* District service area (Zone A), Corona annexation (Zone B), and Lake Elsinore (Zone C) and ordering levy of assessment and service charge by adopting Resolution Nos. 580 and 581.

Vice President Tisdale opened the public hearing at 3:10 pm regarding Resolution Nos. 580 and 581 and asked if there were any comments. Susan Barnes commented, the engineers reports are attached for reference; she also highlighted the assessment differences in Zone A. Hearing no further comments, Vice President Tisdale closed the public hearing at 3:10 pm.

Motion by Trustee Bradley to approve recommendation and adopt Resolutions 580 and 581; second by Trustee Jimenez-Hernandez. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

B. Public Hearing to approve Engineer's Report for providing vector control services to the City of Canyon Lake and ordering levy of assessment by adopting Resolution No. 582.

Vice President Tisdale opened the public hearing at 3:13 pm and asked if there were any comments regarding Resolution 582. Hearing none, Vice President Tisdale closed the public hearing at 3:13 pm. A motion by Trustee Bradley to approve the recommendation; second by Trustee Welty. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

C. Public Hearing to approve Engineer's Report for providing vector control services to the City of Riverside Annexation Area and ordering levy of assessment by adopting Resolution No. 583.

Vice President Tisdale opened the public hearing at 3:14 pm and asked if there were any comments regarding Resolution 583. District Manager pointed out that the "Annex" area was the most recently added geographic area of responsibility. Hearing no further comments, Vice President Tisdale closed the public hearing at 3:15 pm. A motion by Trustee Bradley to approve the recommendation; second by Trustee Su. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

D. Recommendation to approve General Budget for Fiscal Year 2022-2023 and to adopt Resolution No. 584.

District Manager stated that the General Budget has been prepared for FY2022-23 and the Finance Committee reviewed the draft budget on June 8. Assessment increase proposals were published in the Press Enterprise on June 6, 2022. Increases of \$1.00 were considered minimal and well under the maximum allowed. District Manager further highlighted carry over reserves coming into the FY22/23 budget as well as the practice of making conservative estimates on revenues and considering high-points when estimating expenses. Trustee Aleman asked for an overall budget summary.

District Manager referenced the major areas of expenditures: Aerial Spray/Surveillance as part of contingency operations; transportation costs with the increase in gasoline prices and the first electric vehicle purchase for the fleet; meetings as an important part of ongoing training which are outlined by event in the proposed budget. Increases in insurance and a specific contingency fund. A motion by Trustee Jimenez-Hernandez was made to approve the FY22/23 budget; second by Trustee Aleman. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

E. Discussion on quotes received for compensation and classification study.

District Manager reviewed the history of this item, whereas during the March meeting Trustee Welty asked when the last time a compensation study had been done at the District. Before the May meeting, District Manager had received two bids from contractors the same day of the meeting and is now bringing them before the board. Both quotes tracked very similar scope of work and cost estimate of \$20k. A single position analysis would cost the District about \$10k. Trustee Welty noted that such a study would protect the District from employee/public criticism. Trustee Aleman shared that timing is important and the onus falls on management to understand and interpret the results of such a study such that it doesn't negatively impact the outlook/attitude of staff. Trustee Tisdale suggested that with the eminent arrival of a new human resources staff, it may be beneficial to wait until this member is onboard. Trustee Aleman moved to table the discussion until July; second by Trustee Welty. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

F. Closed Session

The Board may hold closed session pursuant to Government Code Section 54957.6 to discuss salary and benefits of employees. Discussion on quotes received for compensation and classification study.

Board and District Manager entered closed session at 3:40 pm and were in closed session until 4:15 pm.

Upon returning to open session a motion by Trustee Welty to grant a 5.25% cost of living adjustment to all regular and seasonal staff positions, excluding District Manager. The COLA will be effective beginning the first pay period of FY22/23, which begins on July 3, 2022; a second by Trustee Bradley. Passed unanimously by a roll call vote as follows: yes by Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Silva, Su, Tisdale, and Welty.

VIII. Reports

A. Trustees:

Trustee Jimenez-Hernandez thanked District staff: Mr. Ballejos and Mr. Hallum for their outreach event at Corona Market Night.

B. District Manager:

1. Thanked Trustee Jimenez-Hernandez for her assistance in helping the District secure a booth at Corona Market Night.

2. Mentioned that he spoke on May 20th at the Norco Horsemen Association event and that it was a great opportunity to discuss the impact of WNV on horses.

IX. Informational - none

X. Other business - none

XI. Adjournment: Meeting adjourned at 4:20 pm.

Next regular meeting: 3:00pm, Thursday, August 18, 2022, at 1966 Compton Avenue, Corona, CA 92881.

I certify that the above minutes substantially reflect the action taken by the Board of Trustees at its meeting held on June 16, 2022.




Mark Breidenbaugh, Ph.D., District Manager

Approved as written and/or corrected by the Board of Trustees at its meeting held on June 16, 2022.

ATTEST:



Brian Fisdale, Vice-President



Clint Lorimore, Secretary