

**MINUTES OF THE 781st BOARD MEETING
BOARD OF TRUSTEES
NORTHWEST MOSQUITO AND VECTOR CONTROL DISTRICT**

TIME: 3:00 p.m., Thursday, November 21, 2024
PLACE: Northwest Mosquito and Vector Control District
1966 Compton Avenue
Corona, CA 92881

Zoom Teleconference: Meeting ID: 389 155 8737

TRUSTEES PRESENT:

| | | |
|-------------------------|------------------|------------|
| Clint Lorimore | Eastvale | President |
| Dale Welty | Canyon Lake | Vice Pres. |
| Nancy Jimenez-Hernandez | Corona | Secretary |
| Katherine Aleman | Norco | Trustee |
| Gary Bradley, Ph.D. | Riverside | Trustee |
| Steven Su, Ph.D. | Riverside County | Trustee |
| Brian Tisdale | Lake Elsinore | Trustee |

TRUSTEES ABSENT: Guillermo Silva Jurupa Valley

STAFF PRESENT:

| | |
|--------------------------|------------------------------------|
| Mark Breidenbaugh, Ph.D. | District Manager |
| Angela Caranci, Ph.D. | Assistant Manager/Vector Ecologist |
| Nikia Smith | Director of Operations |
| Eric Ballejos | Public Information & Tech. Officer |
| Jeff Hopkins | Clerk of the Board/HR Generalist |

OTHERS PRESENT: Erica Vega, Partner, Burke, Williams & Sorensen, LLP;
Northwest MVCD General Counsel.

I. CALL TO ORDER:

Vice President Welty called the meeting to order at 3:08 p.m.

II. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Welty.

III. ROLL CALL AND INTRODUCTIONS:

At the time of roll call Trustees Aleman, Bradley, Jimenez-Hernandez, Su, Tisdale, Welty, as well as District Manager, Assistant DM/Vector Ecologist, Director of Operations, Public Information and Technology Officer, Clerk of the Board/HR Generalist were present in the boardroom. In addition, the District General Counsel, Erica Vega was present. Trustee Lorimore arrived at 3:22 p.m.

IV. PUBLIC COMMENTS OR QUESTIONS

No public comments or questions.

V. CONSENT CALENDAR:

Motion by Trustee Tisdale to approve all items on the Consent Calendar; second by Trustee Aleman. No roll call vote, all present in the room passed the motion unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Su, Tisdale, and Welty.

VI. PRESENTATION:

A. None.

VII. ITEMS FOR ACTION:

A. Closed Sessions 1. Public Employee Performance Evaluation (Gov't Code § 54957) Position: District Manager 2. Conference with Labor Negotiators (Gov't Code § 54957.6) District Representative: Erica Vega, Legal Counsel Unrepresented Employees: District Manager, Assistant District Manager, Director of Operations

B. Consideration of and Action on Adjustments to District Manager's Salary and Benefits, and Authorize Board President to Execute Amendment to Employment Agreement.

The Board, District Manager, and District Council entered closed session at 3:11 p.m. Close session ended at 4:27 p.m.. After returning to open session, Trustee Tisdale made a motion to increase the District Manager's salary by 4%, a 3.1% COLA increase, and up to 1% matching option when participating in the District's Nationwide deferred compensation plan, (and increased vehicle allowance by \$250) effective July 13, 2024, corresponding with the first pay period of FY24-25, and authorize the Board President to execute an amendment to the District Manager's employment agreement. This was seconded by Trustee Welty and the motion carried unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

C. Amendment to Personnel Manual to Allow the Board to Grant a Monthly Vehicle Allowance to the Director of Operations, and Board Approval of Monthly Vehicle Allowances for the Assistant District Manager and Director of Operations.

Trustee Tisdale motioned to amend the Personnel Manual to Allow the Board to Grant a Monthly Vehicle Allowance to the Director of Operations, and Board Approval of Monthly Vehicle Allowances to increase the Assistant District Manager vehicle allowance by \$250 and grant the Director of Operations a vehicle allowance of \$250. The motion was seconded by Trustee Jimenez-Hernandez and the motion carried unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

D. Election & Installation of Officers for 2025.

The District Manager summarized the action and initiated a discussion with the Board regarding election and Installation of Officers. Trustee Aleman moved to accept the following slate of officers for 2025: Dale Welty, President; Nancy Jimenez-Hernandez, Vice-President; Guillermo Silva, Secretary and to place an action item on the next Board Agenda to consider reverting the Bylaws to the previous iteration to allow additional time for public election results that impact the appointment of city council members.

The motion was seconded by Welty and was carried unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

E. Recommendation to approve Amendment of the District's Conflict of Interest Code and approve Resolution No. 599.

The District Manager summarized "Exhibit E" and the changes to the District's Conflict of Interest Code. The changes included changing the title of Field Supervisor to Director of Operations.

This motion was moved by Trustee Tisdale and seconded by Trustee Jimenez-Hernandez and was approved unanimously including Trustees Aleman, Bradley, Jimenez-Hernandez, Lorimore, Su, Tisdale, and Welty.

VIII. Reports:

1. Trustees: Trustee Jimenez-Hernandez stated to Trustee Aleman she enjoyed serving on the Board with her. The District Manager stated there would be a future lunch to commemorate her service on the Board. Trustee Aleman voiced her appreciation and had to depart from the meeting at 4:46 p.m. due to outside obligations.
2. Trustee Su presented slides on his recent trip to Taiwan regarding his participation in a Vector Control Workshop on *Aedes aegypti* accompanied by the District Manager. Topics included Dengue preparation and control in California in comparison to Taiwan, vectors in Taiwan, and Dengue occurrence in Taiwan.

3. District Manager: The District Manager also shared information on his recent trip to Taiwan regarding his participation in a Vector Control Workshop on *Aedes aegypti* accompanied by Trustee Su. He seconded the information Trustee Su presented and discussed his interest in developing a professional partnership with scientists from Taiwan. In addition, he provided notice to the Board of the upcoming 93rd Annual MVCAC Conference during the last week of January 26-29, 2025 located in Oakland, CA. Any Trustees interested in attending should notify the District Manager no less than three weeks prior to the Conference per the District Travel Policy.

4. Staff: The Clerk of the Board/HR Generalist thanked all Trustees for their hard work and dedication and acknowledged work anniversaries. The Clerk also updated the Board on the costs and available services available from Netfile. General Counsel Vega shared that updates through the FPCC portal are expected in 2025. Board agreed to revisit Netfile in mid-2025.

IX. Informational:

1. Results of the Clerk of the Board's findings on Netfile.
2. Discussion on DRAFT of NWMVCD 5-yr Strategic Plan.
3. Notice of Public Hearing of the Riverside Local Agency Formation Commission on Thursday, December 5, 2024, at 9:00 a.m.

X. Other Business:

1. None.

XI. Adjournment:

1. Meeting adjourned at 5:20 p.m.

Next regular meeting: 3:00 p.m., Thursday, January 16, 2025, located at 1966 Compton Avenue, Corona, CA 92881.

I certify that the above minutes substantially reflect the action taken by the Board of Trustees at its meeting held on November 21, 2024.



Mark Breidenbaugh, Ph.D., District Manager

Approved as written and/or corrected by the Board of Trustees at its meeting held on January 16, 2025.

ATTEST:



Clint Lorimore, President



Nancy Jimenez-Hernandez, Secretary